



United Nations Support Office in Somalia (UNSOS)

Opening for the services of an Individual Contractor- GYM Supervisor	
Opening Date:	20/Jan/2016
Closing Date:	02/Feb/2016
Notice No.	IC/Gym Supervisor/002/2016
Duty Station	Mogadishu
Duration	6 Months
TERMS OF REFERENCE	

The role of the Gym Supervisor is to ensure that UN staff and approved partner agency staff have safe access to well-functioning gymnasiums.

Responsibilities

- Equipping approved UN gyms with a range of equipment as agreed through the Sport and Fitness Committee which is a sub-committee of Staff Welfare and Recreational Committee.
- Overseeing the maintenance of all equipment and replacing obsolete equipment.
- Coordinate a schedule of gym activities and classes.
- Educating and assisting staff to safely operate gym equipment.
- Traveling regularly to the Regional bases to establish and maintain the gyms.
- Attending and participating all Sport and Fitness Committee meetings.
- Recommending innovations and improvements for staff sport fitness, safety and wellbeing.

Competencies

- **Professionalism** – A strong work ethic with the ability to work in an environment without constant supervision.
- **Communication** - Good verbal and writing skills.
- **Planning and organizational skills** - Ability to manage and plan own work and meet deadlines. In particular ability to plan and coordinate diverse fitness related activities.

- **Technical proficiencies** – Good knowledge of the operations of gyms and gym equipment.
- **Teamwork** - Good interpersonal skills; ability to establish and maintain effective working relationships with people of different national and cultural backgrounds with sensitivity and respect for diversity.

Qualifications:

- **Education:** Have formal sport and fitness training or education qualifications.
- **Experience:** At least 2 years of progressively responsible relevant experience in gym and sports environments.
- **Health and safety.** Have a sound understanding of the principles of workplace health and safety, and experience in the promoting health and safety in a gym environment.
- **Languages:** Proficiency in English speaking and writing.

Qualified candidates may submit their applications including their P11 form (attached) to the address mentioned below on or before the deadline. The P.11 is on the <http://www.union.org/content/employment-opportunities>. CV's will not be accepted.

Email: recruitment-unsoa@un.org

Please quote;

- ❖ Vacancy Notice Number and Functional Title in the Subject of the e-mail.
- ❖ A copy of P11 to be attached.