



United Nations Support Office in Somalia (UNSOS)

<b>Opening for the services of an Individual Contractor- GYM Supervisor</b>	
Opening Date:	20/Jan/2016
Closing Date:	02/Feb/2016
Notice No.	IC/Gym Supervisor/002/2016
Duty Station	Mogadishu
Duration	6 Months
<b>TERMS OF REFERENCE</b>	

The role of the Gym Supervisor is to ensure that UN staff and approved partner agency staff have safe access to well-functioning gymnasiums.

**Responsibilities**

- Equipping approved UN gyms with a range of equipment as agreed through the Sport and Fitness Committee which is a sub-committee of Staff Welfare and Recreational Committee.
- Overseeing the maintenance of all equipment and replacing obsolete equipment.
- Coordinate a schedule of gym activities and classes.
- Educating and assisting staff to safely operate gym equipment.
- Traveling regularly to the Regional bases to establish and maintain the gyms.
- Attending and participating all Sport and Fitness Committee meetings.
- Recommending innovations and improvements for staff sport fitness, safety and wellbeing.

**Competencies**

- **Professionalism** – A strong work ethic with the ability to work in an environment without constant supervision.
- **Communication** - Good verbal and writing skills.
- **Planning and organizational skills** - Ability to manage and plan own work and meet deadlines. In particular ability to plan and coordinate diverse fitness related activities.

- **Technical proficiencies** – Good knowledge of the operations of gyms and gym equipment.
- **Teamwork** - Good interpersonal skills; ability to establish and maintain effective working relationships with people of different national and cultural backgrounds with sensitivity and respect for diversity.

**Qualifications:**

- **Education:** Have formal sport and fitness training or education qualifications.
- **Experience:** At least 2 years of progressively responsible relevant experience in gym and sports environments.
- **Health and safety.** Have a sound understanding of the principles of workplace health and safety, and experience in the promoting health and safety in a gym environment.
- **Languages:** Proficiency in English speaking and writing.

**Qualified candidates may submit their applications including their P11 form (attached) to the address mentioned below on or before the deadline. The P.11 is on the <http://www.unon.org/content/employment-opportunities>. CV's will not be accepted.**

**Email: [recruitment-unsoa@un.org](mailto:recruitment-unsoa@un.org)**

**Please quote;**

- ❖ **Vacancy Notice Number and Functional Title in the Subject of the e-mail.**
- ❖ **A copy of P11 to be attached.**